



## LEFTHAND FIRE PROTECTION DISTRICT

### Minutes of the Regular Meeting of the Lefthand Board of Directors

Date: February 10, 2009

Location: LH Station IV, 7300 Lefthand Canyon Drive

Time: 6:00 PM

**Call to order:** Board President Noel Lindenmuth called the meeting to order at 6:08 PM. Directors present: Brian Walko, Jack Kutscher and Hildy Armour. Others present: Fred Huff, Seth Patterson, and Susie Patterson. Director Stirling was unable to attend.

#### Old Business

##### Minutes

Director Armour moved to approve the minutes from the 1/13/09 regular meeting of the Lefthand Board of Directors. Director Walko 2<sup>nd</sup> the motion, which passed unanimously.

Secretary's Report - Nothing to report at this time.

##### Treasurer's Report

Director Walko passed out to those in attendance a summary of donations received for the 'Chipper' and 'Fire Fighter Gear' fund. To date, we have received \$10,785.00 and \$1,286.00 respectively. Chief Patterson indicated an additional \$500 donation came in today from Boulder Rural Fire for the Chipper fund. Thank you letters were shared with those in attendance.

Director Kutscher moved to approve the Treasurer's Report. Director Armour 2<sup>nd</sup> the motion, which passed unanimously.

#### New Business

##### Chief's Monthly Report

Monthly Chief's report was sent via email to all Board Members prior to the meeting. In summary:

Cause of the Olde Stage Fire was determined to be arc to ground shorting of a cable wire that flipped onto power lines.

##### Agency Cooperation:

- Chief Patterson is recommending the establishment of mutual aid agreements with our neighboring departments: Jamestown Fire, Boulder Mountain Fire Authority, Boulder Rural Fire, Rocky Mountain Fire and Denver Metro. The Board agreed and suggested these be put in place as soon as possible.
- Fred Huff noted his experience with such agreements and offered templates and assistance.
- John Benson from Boulder Mountain Fire will attend our March BOD meeting to discuss a mutual aid agreement between the two departments and their mitigation program.
- Boulder County is looking to establish an Incident Management Group. Board gave their approval for the Chief to participate in this initiative.

Bill Denning (a retired Lefthand fire fighter) pass away on 2/5/09. In honor of Bill Denning, Director Walko moved to donate \$500 to a Charity identified by the family, name a truck after Bill and place a plaque of honor on the stone outside of Station 4. Director Armour 2<sup>nd</sup> the motion, which passed unanimously.



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### Mitigation:

- After investigation, Chief Patterson determined that \$3,308.32 was reimbursed to Lefthand back in September for mitigation work performed in the Bar-K out-lots and private land. Director Walko moved to reimburse the Bar-K HOA \$3,308.32 for their contribution. Director Armour 2<sup>nd</sup> the motion, which passed unanimously.
- Grant for the Mountain Ridge Mitigation Project has been awarded but not yet funded. Progress continues.
- Chief Patterson has started mitigation discussions with Lake of the Pines and hoping to start that project soon.

Colorado State Forest Service (CSFS) is requesting reimbursement of \$2,317.80 for Administrative Fees we submitted for, received, and now must give back due to change in policy. Director Walko moved to reimburse CSFS \$2,317.80 per their letter dated 1/13/2009. Director Armour 2<sup>nd</sup> the motion, which passed unanimously.

Red Flag Ordinance: Board gave their approval for Chief Patterson to draft a letter to Boulder County Commissioners in support of the ban on Agricultural Burns on Red Flag days.

Reserve Corps: Chief Patterson is working with his officers in defining participation levels within the department so to ensure statute compliance. Current thought includes: Active, Reserve, Probation, Auxiliary and New. Board asked to review final proposal before implementation.

### Fire Marshall Report

Chief Patterson and Fred Huff will meet with Jeff Weff (Country Building Department) next week to discuss their support in our fire codes.

Chief Patterson still investing education for fire/sprinkler certification.

### Other New Business

#### Administrative Assistant

Thanks to the help of Directors Walko and Kutscher, candidates have been narrowed down to ten. Chief Patterson will conduct phone interviews over the next week and narrow it down to the top few and bring them in for face-to-face interviews. President Lindenmuth requested the Board receive the resumes of the top candidates.

#### Mitigation Coordinator Position

Job description not complete due to other pressing responsibilities. Chief is recommending a four person crew consisting of a Mitigation Coordinator, Crew Supervisor and two cutters. Ideally the Chief is interested in persons who know the fire service. Noel recommended hiring individuals from the CSU forestry program.

#### Adjournment

Director Armour moved to adjourn the meeting. Director Walko 2<sup>nd</sup> the motion, which passed unanimously. Meeting was adjourned at 8:20 PM.

Respectfully submitted, Susie Patterson, Secretary, LHFPD