



LEFTHAND FIRE PROTECTION DISTRICT

Minutes of the Regular Meeting of the Lefthand Board of Directors

Date: Aug 11, 2009

Location: LH Station IV, 7300 Lefthand Canyon Drive

Time: 6:00 PM

Call to order: Board President Deborah Stirling called the meeting to order at 6:02 PM.

Directors present: Austin Blood, Brian Walko, Jack Kutscher, Hildy Armour. Others present: Fred Huff, Deb Bridson, Tricia O'Keefe, Seth Patterson, Fritz Koch, Claudia Kutscher and guest Jake Menarchle, Dave Miller, Russell Leadingham and Dan Schommer.

Old Business

Minutes

One correction to be made is the spelling of President Stirling's first name.

Director Blood moved to approve the minutes from the 7/14/09 regular meeting of the Lefthand Board of Directors. Director Walko 2nd the motion, which passed unanimously.

Treasurer's Report

Director Walko distributed copies of the Profit & Loss Budget vs. Actual year to date through July 2009.

Director Walko commented on our property tax and noted that we have received 95% of what we are going to collect for the year. A motion to approve the treasurer's report was made by Director Blood. Director Armour 2nd the motion, which passed unanimously.

New Business

2008 Audit Review

Dan Schommer, CPA, attended the meeting and gave an overview of the 2008 audit.

The Board called out a few edits that need to be made in the report. Director Walko moved to accept the 2008 audit report, subject to revisions as discussed in this meeting. Director Armour 2nd the motion, which passed unanimously.

Reserve Fund Research

Director Blood has been researching options for reserve funds. He has contacted a couple of our adjacent fire departments to find out how they manage their reserve funds. A copy of his summary was distributed at the meeting.

President Stirling will be scheduling a budget work session in the next six weeks and will cover reserve funds. A request from one of our firefighters was made to post a summary of the budget results

Chief's Montly Report: Acting Chief Leadingham

There was a small structure fire in the Lake of the Pines area. No major damage occurred to the home and the call ran smoothly. There were 14 responders.

Bicycle accidents have picked up for the month.

Lefthand received a nice comment from a paramedic with Pridemark. The individual said Lefthand was their favorite department to work with out of all in this area – Nice job Lefthand Firefighters!

Mitigation

The Mountain Ridge grant project currently has 35 days left and is approx. 50% complete.

The Department has received \$19,635.00 in defensible space work, with the bulk of that consisting of work done in Lake of the Pines.

A suggestion was made for Board members make a visit to the areas the mitigation crew has been working.

Director Armour also made a suggestion that she is contacted about mitigation work for Nugget Hill.

The scheduled completion date for the mitigation work is Sept. 30th. Chief Patterson noted that additional funds have been appropriated for work that would need to continue past that date.

Equipment/Trucks Update

Our contact with Ionex said his understanding was that the deadline for their contract was December 9, 2009.



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The tank for LeRoy is currently in production.

Fire Marshall

The recent fire in Lake of the Pines is under investigation, pending the Fire Marshall's report. There was a question regarding the 1997 fire code.

A fire inspection was conducted at Cal Wood Educational Center. A follow up inspection is tentatively scheduled for the end of August.

AMR Contract

Some of the adjacent districts to LHFPD are requesting a shift in paramedic services from Pridemark to AMR. There is a small portion of those districts that is in LHFPD (3 mile stretch of S. St. Vrain road). Director Walko made a motion to authorize President Stirling to work with Fred Huff on a draft of the contract with AMR and provide a draft to the BOD members for their review. Director Blood 2nd the motion, which passed unanimously.

Maintenance Contractor Pay Rate

The hourly pay rate for Russell Leadingham was reduced this year from \$28.00 to \$25.00 for the maintenance contract work he performs for the station. Director Armour made a motion to approve Acting Chief Leadingham's pay rate at \$28.00/hour and provide back pay for previous pay periods he was paid at the \$25.00/hr rate. Director Walko 2nd the motion, which passed unanimously.

Cistern Fund

The cistern fund for the Bar-K Ranch area is still being researched and will be discussed at the September meeting. Director Kutscher mentioned that the Bar-K Ranch Association is willing to donate land for the cistern, provided the work is conducted by a licensed and bonded contractor.

Health Club Membership Report

President Stirling will provide an update at the September BOD meeting.

Credit Cards

Acting Chief Stoffel has not received his credit card. Director Walko will research this matter. A motion was made for a credit card for expenses incurred during dispatch incidents. Director Walko will find out what is needed to issue a general credit card for the department.

Olde Stage Fire Invoice Changes

The hours were submitted for hours and expenses incurred during the Olde Stage Fire. A total of \$18k was submitted for reimbursement. The State has approved approx. \$7k. President Stirling and Fred Huff will research the reason for the reduction in reimbursement.

ISO Testing

The auditor of our ISO tests has agreed to extend the deadline for our testing.

Insurance

The current insurance provider for LHFPD made a better offer, so an automatic renewal was enacted for our insurance with Continental. The insurance agent for LHFPD will be at the September meeting to discuss the policy.

Adjournment

Director Walko moved to adjourn the meeting. Director Blood 2nd the motion, which passed unanimously. Meeting was adjourned at 7:50 PM.

Respectfully submitted, Kristi Rutledge, Secretary, LHFPD